

TC

Mount Vernon Cemetary

Trustees Meeting  
January 25, 2010

ATTENDING: John McCormick III, Peter Rptando, Aaron Goodale & Cemetary  
Superintendent, Kevin McKee.

1. Meeting opened at 4:30 PM by Chairman, John McCormick III.
2. Minutes from the November 23, 2009 meeting were read and approved with one ammendment to item #21. Motion to approve, as amended, by Aaron G. and seconded by Jack M.. Unanimously approved.
3. Board reviewed the design for sign over the garage door as discussed at the November 23, 2009 meeting. Motion by Aaron G. and seconded by Jack M. to approve the design and cost of \$485.00 for the new sign from Connor Sign, West Boylston, Massachusetts. Unanimously approved.
4. Board continued discussion relative to fencing area next to abbutter's property. Motion by Aaron G. and seconded by Jack M. to table until next meeting. Unanimously approved.
5. Cemetary Superintendent, Kevin McKee reported to the Board that work on the stain glass windows in the Chapel by Paulson should be completed by the end of January, 2010 and work on headstones will be delayed by weather conditions.
6. Discussion on the proposed Columbarium for ash burials was placed on hold for future review. Motion by Aaron G. and seconded by Peter R. to do so. Unanimously approved.
7. Cemetary Superintendent, Kevin McKee reported that he still in contact with Dennis Dean, town electrician, regarding the costs for lighting the flag at Mount Vernon Cemetary entrance by the Chapel.
8. Board reviewed the Cemetary Superintendent's Monthly Report for January, 2010. Motion to approve by Peter R. and seconded by Aaron G.. Unanimously approved.
9. Cemetary Superintendent, Kevin McKee reported that he intends to wash and paint the walls in our office as soon as possible. Aaron G. offered to assist.

continued

10. Cemetary Superintendent, Kevin McKee reported that he is attempting to update cemetary records over the winter as time allows.
11. Board discussed the condition of the chairs in our office. Motion by Peter R. and seconded by Aaron G. to purchase five new chairs and limit spending to \$300.00. Unanimously approved.
12. Board discussed the Conflict of Interest Law and computer generated compliance form.
13. Board discussed the proposal from Winthrop Handy regarding the copying of our cemetary layout. Motion by Jack M. and seconded by Aaron G. to table this item until July, 2010. Unanimously approved.
14. Chairman, John McCormick III, reminded the Board of recent notice from the town administrator regarding the sums of monies that are to be submitted on a weekly basis to the Town Treasurers Office. Due to our part-time status, Chairman, John McCormick III systematically referred this work to the Cemetary Superintendent, Motion by Jack M. and seconded by Aaron G. to have Kevin McKee turn in all monies on a weekly basis to the Town Treasurer. Unanimously approved.
15. Board discussed the next monthly meeting. Motion by Aaron G. and seconded by Peter R. to hold next meeting on Monday, February 22, 2010 at 4:30 PM at this location. Unanimously approved. Jack M. will post at the town hall.
16. Motion to adjourn at 5:45 PM by Jack M. and seconded by Aaron G.. Unanimously approved.

Respectfully submitted;

  
Peter N. Rotando, Clerk

Approved 2-22-2010 PNR  
4:50pm